

GENERAL ORDERS

NO. 2009-03



HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC, 18 March 2009

**AMENDMENT TO GENERAL ORDERS NO. 2002-03
ASSIGNMENT OF FUNCTIONS AND RESPONSIBILITIES WITHIN
HEADQUARTERS, DEPARTMENT OF THE ARMY**

1. Headquarters, Department of the Army General Orders No. 3 (Assignment of Functions and Responsibilities Within Headquarters, Department of the Army), dated 9 July 2002, is amended as follows:

a. Delete paragraph 2, Executive Office of HQDA, in its entirety and insert the following paragraph heading: “2. **Senior Leaders of the Department of the Army.**”

b. Revise paragraph 2*a*(4) to state: “(4) Tasking the Chief of Staff, Army; the Under Secretary of the Army; the Vice Chief of Staff, Army and other elements of the Army, as necessary, to accomplish missions and functions.”

c. Revise paragraph 2*c*(3) to state: “(3) Exercising oversight responsibility on behalf of the Secretary of the Army for the civil works function and the management of Army installations and facilities.”

d. Revise paragraph 2*d* to state: “*d. Vice Chief of Staff, Army.* The VCSA serves as the principal advisor and assistant to the CSA. Among the responsibilities of the VCSA are—.” All other subparagraphs of paragraph 2*d* currently remain unchanged.

e. Revise paragraph 4 to state: “4. **Assistant Secretaries of the Army.** There are five Assistant Secretaries of the Army who report to the SA and provide such support to the CSA as the CSA may consider necessary to perform CSA duties and responsibilities. Among the responsibilities of the Assistant Secretaries are—.” All other subparagraphs of paragraph 4 remain unchanged.

f. Revise paragraph 18*a* to state: “*a.* Assisting the SA, CSA, Under Secretary of the Army, and VCSA in discharging their leadership, organizational, and managerial responsibilities.”

g. Revise paragraph 18*e*(1) to state: “(1) Approve key positions as identified by the SA, CSA, Under Secretary of the Army, and VCSA.”

h. Revise paragraph 18*j* to state: “*j.* Recommending changes to the SA, CSA, Under Secretary of the Army, and VCSA in the structure and composition of the HQDA and supporting offices.”

2. All other paragraphs and subparagraphs of General Orders No. 3 remain unchanged.

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3. Use of the term “Executive Office of the Headquarters” and the acronym “EOH” is hereby discontinued.

[SASA]

A handwritten signature in dark ink, appearing to read "Pete Geren", with a stylized flourish at the end.

Pete Geren
Secretary of the Army

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